

**BUTLER BOARD OF EDUCATION  
BUTLER, NJ 07405  
AGENDA  
REGULAR MEETING - 7:30 PM  
JULY 30, 2020  
ONLINE**

**Due to the Governor's Executive Order 104 citing the CDC's recommendation for cancellation or postponement of gatherings of fifty or more people, the Regular meeting will be held utilizing videoconferencing. You can submit your comments or questions for public comment prior to or during the meeting.**

**CALLED TO ORDER:**

**BY: \_\_\_\_\_, called the meeting to order at \_\_\_\_\_, and read the Open Meeting Statement, below:**

**MEETING NOTICE ANNOUNCEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Butler Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Butler Board of Education Office, 38 Bartholdi Avenue, as designated by the Board of Education for posting of such notice in a public place, with copies of such notice delivered or mailed or electronically mailed to the following:

Suburban Trends and The Daily Record in accordance with Chapter 231, P.L. 1975

Chapter 8, P.L. 1995, provides for the representation of sending school district board of education members on the receiving school district board of education.

The Bloomingdale Board of Education representative has voting privileges on matters as outlined in Board Policy No. 0141.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL (MEETING ATTENDANCE):**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

L. Grecco - Alternate Bloomingdale Representative

**ANNOUNCEMENT(S):**

**DISTRICT RECOGNITION:**

**PRESENTATIONS:**

**STUDENT REPRESENTATIVE:**

**APPROVAL OF MINUTES:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following the meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

**SUPERINTENDENT'S REPORT:**

- a. Good News and Progress in Our Schools**
- b. HIB Report - Approval of HIB Self Assessment Report:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

**RESOLVED**, that the Board of Education accepts the attached HIB Report beginning June 26, 2020 and ending July 30, 2020.

| School | Incidents Reported | Confirmed Incidents HIB | Inconclusive - Case Remains Active |
|--------|--------------------|-------------------------|------------------------------------|
| BHS    | 0                  | 0                       | 0                                  |
| RBS    | 0                  | 0                       | 0                                  |
| ADS    | 0                  | 0                       | 0                                  |

**BE IT FURTHER RESOLVED**, that the Butler Board of Education approves the remedial and disciplinary action taken by the building principals.

**ROLL CALL:**

- |            |            |              |
|------------|------------|--------------|
| J. Ahmuty  | A. Allison | H. Grecco    |
| T. Luciani | K. Smith   | J. Tacinelli |
| J. Tadros  | M. Thomas  | C. Ziegler   |

L. Grecco - Alternate Bloomingdale Representative

**COMMUNICATIONS:**

**DELEGATE/LIAISON REPORTS:**

- a. Butler Education Foundation - Heather Grecco
- b. NJ School Boards Delegate - TBD
- c. MOCESCOM - Jamie Tacinelli
- d. MCSBA - Jane Tadros

**PUBLIC PARTICIPATION #1 (on agenda action items only, if applicable):**

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes' duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. All statements shall be directed to the presiding officer;
6. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

**PERSONNEL AND POLICY - Heather Grecco, Chair**

Personnel Committee Meeting Report  
Policy Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 01-21 through PP 08-21 as described below:**

- PP 01-21 Appointments\***
- PP 02-21 Approval of Revised Job Description for Social Worker\***
- PP 03-21 Approval of Revised Job Description for Learning Disabled Teacher Consultant\***
- PP 04-21 Approval of Revised Job Description for School Psychologist\***
- PP 05-21 Approval of BAA Contract\***
- PP 06-21 Renewal Appointment - Administrator\***
- PP 07-21 Renewal Appointment - Administrator\***
- PP 08-21 Approval of CSA 2019-2020 Evaluation\***

**Discussion:**

**ROLL CALL:**

|            |            |              |
|------------|------------|--------------|
| J. Ahmuty  | A. Allison | H. Grecco    |
| T. Luciani | K. Smith   | J. Tacinelli |
| J. Tadros  | M. Thomas  | C. Ziegler   |

L. Grecco - Alternate Bloomingdale Representative

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion PP 09-21 through PP 11-21, as described below:**

- PP 09-21 Renewal Appointment - Administrator**
- PP 10-21 Renewal Appointment - Administrator**
- PP 11-21 Appointments**

**Discussion:**

**ROLL CALL:**

|            |            |              |
|------------|------------|--------------|
| J. Ahmuty  | A. Allison | H. Grecco    |
| T. Luciani | K. Smith   | J. Tacinelli |
| J. Tadros  | M. Thomas  | C. Ziegler   |

RESOLUTIONS PP 01-21: APPOINTMENTS\*

**RESOLVED**, the Board of Education approves the following appointments pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL****A. Instructional**

| Name              | Nature of Action | PCR | Deg/Step                    | Salary      | Location | Date Effective | Date Terminated | Discussion   |
|-------------------|------------------|-----|-----------------------------|-------------|----------|----------------|-----------------|--|
| Lisa Urbina       | Approve          |     | MA 16<br>Step 3             | \$62,499.00 | BHS      | 9/1/2020       | 6/30/2021       | Guidance Counselor                                     |
| Toni-Anne Conklin | Approve          |     | MA<br>Step 11               | \$77,153.00 | District | 9/1/2020       | 6/30/2021       | Occupational Therapist                                 |
| Robert Meyers     | Approve          |     | MA<br>Step 1                | \$59,398.00 | BHS      | 9/1/2020       | 6/30/2021       | .5 BHS Guidance Counselor<br>.5 RBS Guidance Counselor |
| Nicholas Cosimano | Approve          |     | MA<br>Step 6                | \$62,498.00 | BHS      | 9/1/2020       | 6/30/2021       | History/Social Studies Teacher                         |
| Mauricio Penilla  | Approve          |     | BA Step<br>11               | \$72,950.00 | BHS      | 9/1/2020       | 6/30/2021       | Spanish Teacher  |
| Kathleen Marano   | Approve          |     | MA 60<br>Step 11            | \$85,599.00 | District | 9/1/2020       | 6/30/2021       | BCBA   |
| Maren Baum        | Approve          |     | MA 60<br>Step 14<br>FTE 1.0 | \$97,489.00 | BHS      | 9/1/2020       | 6/30/2021       | Correction to Step/Guide                               |

**B. Non-Instructional**

| Name            | Nature of Action | PCR | Deg/Step | Salary  | Location | Date Effective | Date Terminated | Discussion  |
|-----------------|------------------|-----|----------|---|----------|----------------|-----------------|---|
| Lori Milone     | Approve          |     |          | \$194.06/day  | BOE      | 8/1/2020       | 8/31/2020       | Substitute Secretary                                |
| Lori Milone     | Approve          |     |          | \$44,499.00<br>\$750.00 degree stipend<br>\$1,325.00 longevity<br>Total \$46,574.00 | BHS      | 9/1/2020       | 6/30/2021       | Secretary<br>(Replacing S. Gilliam who is retiring) |
| Deborah LaFiura | Approve          |     |          | \$15,853.00<br>\$1,000.00 stipend<br>Total Salary \$16,853.00                       | BHS      | 9/1/2020       | 6/30/2021       | Paraprofessional                                    |

**C. Confidential District Support Staff\***

| Last Name | First Name | Loc | Job Title      | FTE | Salary      | Date Effective             | Date Terminated | Total Salary |
|-----------|------------|-----|----------------|-----|-------------|----------------------------|-----------------|--------------|
| Montoya   | Jennifer   | BOE | BA's Secretary | 1.0 | \$50,000.00 | Retroactively to 7/24/2020 | 6/30/2021       | \$50,000.00  |

**D. Extra Duty Pay**

| Name              | Nature of Action | Position               | Level | Salary                | Location  | Date Effective            | Date Terminated | Discussion    |
|-------------------|------------------|------------------------|-------|-----------------------|-----------|---------------------------|-----------------|---------------|
| Robert Meyers     | Approve          | Guidance Counselor     |       | \$37.13/hr, NTE 10 hr | BHS & RBS | 7/31/2020                 | 8/28/2020       | Summer duties |
| Lisa Urbina       | Approve          | Guidance Counselor     |       | \$39.07/hr, NTE 10 hr | BHS       | 7/31/2020                 | 8/28/2020       | Summer duties |
| Toni-Anne Conklin | Approve          | Occupational Therapist |       | \$48.23/hr, NTE 10 hr | District  | 7/31/2020                 | 8/28/2020       | Summer duties |
| Kathleen Murano   | Approve          | BCBA                   |       | \$53.47/hr, NTE 10 hr | District  | 7/31/2020                 | 8/28/2020       | Summer duties |
| Lisa Reda         | Approve          | Home Instructor        |       | \$40/hr               | BHS       | Retroactively to 7/6/2020 | 8/14/2020       |               |
| Brian Baylor      | Approve          | Home Instructor        |       | \$40/hr               | BHS       | Retroactively to 7/6/2020 | 8/14/2020       |               |
| Beth Nash         | Approve          | Home Instructor        |       | \$40/hr               | BHS       | Retroactively to 7/6/2020 | 8/14/2020       |               |

**E. Extended School Year**

| Name           | School  | Position             | Stipend    | Location | Date Effective | Date Terminated | Discussion                   |
|----------------|---------|----------------------|------------|----------|----------------|-----------------|------------------------------|
| Margaret Milne | Approve | School Social Worker | \$50.47/hr | BHS      | 7/16/2020      | 8/14/2020       | NTE 10 hours Case Management |
| Robyn Vetter   | Approve | LDTC                 | \$57.80/hr | BHS      | 7/16/2020      | 8/14/2020       | NTE 10 hours Case Management |

**RESOLUTION PP 02-21: APPROVAL OF REVISED JOB DESCRIPTION FOR SOCIAL WORKER\***

**RESOLVED**, the Board of Education approves the revised Social Worker job description as attached.

RESOLUTION PP 03-21: APPROVAL OF REVISED JOB DESCRIPTION FOR LEARNING DISABLED TEACHER CONSULTANT\*

**RESOLVED**, the Board of Education approves the revised job description for the Learning Disabled Teacher Consultant as attached.

RESOLUTION PP 04-21: APPROVAL OF REVISED JOB DESCRIPTION FOR THE SCHOOL PSYCHOLOGIST\*

**RESOLVED**, the Board of Education approves the revised job description for the School Psychologist as attached.

RESOLUTION PP 05-21: APPROVAL OF BAA CONTRACT \*

**RESOLVED**, that the Board of Education approves the Memorandum of Agreement and Collective Bargaining Agreement between the Butler Board of Education and the Butler Administrator’s Association for the period July 1, 2020 through June 30, 2023.

RESOLUTION PP 06-21: RENEWAL APPOINTMENT - ADMINISTRATOR\*

**RESOLVED**, the Board of Education approves the employment of the District Administrator for 2020-2021 school year, per salary guide adopted in the 2020-2023 negotiated contract, as follows:

| Last Name  | First Name | Loc | Job Title             | Salary       | Longevity | Total Salary |
|------------|------------|-----|-----------------------|--------------|-----------|--------------|
| Fitzgerald | Rory       | BHS | High School Principal | \$144,200.00 |           | \$144,200.00 |

RESOLUTION PP 07-21: RENEWAL APPOINTMENT - ADMINISTRATOR\*

**RESOLVED**, the Board of Education approves the employment of the District Administrator for 2020-2021 school year, per salary guide adopted in the 2020-2023 negotiated contract, as follows:

| Last Name | First Name | Loc | Job Title                       | Salary       | Longevity | Total Salary |
|-----------|------------|-----|---------------------------------|--------------|-----------|--------------|
| Benson    | Shannon    | BHS | High School Assistant Principal | \$103,000.00 |           | \$103,000.00 |

RESOLUTION PP 08-21; APPROVAL OF CSA 2019-2020 EVALUATION\*

**RESOLVED**, the Board of Education approves the CSA 2019-2020 Evaluation.

RESOLUTION PP 09-21: RENEWAL APPOINTMENT - ADMINISTRATOR

**RESOLVED**, the Board of Education approves the employment of the District Administrator for 2020-2021 school year, per salary guide adopted in the 2020-2023 negotiated contract, as follows:

| Last Name | First Name | Loc | Job Title                   | Salary       | Longevity  | Total Salary |
|-----------|------------|-----|-----------------------------|--------------|------------|--------------|
| Manco     | James      | ADS | Elementary School Principal | \$142,706.00 | \$3,225.00 | \$145,931.00 |

RESOLUTION PP 10-21: RENEWAL APPOINTMENT - ADMINISTRATOR

**RESOLVED**, the Board of Education approves the employment of the District Administrators for 2020-2021 school year, per salary guide adopted in the 2020-2023 negotiated contract, as follows:

| Last Name | First Name | Loc | Job Title               | Salary       | Longevity | Total Salary |
|-----------|------------|-----|-------------------------|--------------|-----------|--------------|
| Perez     | Carla      | RBS | Middle School Principal | \$129,960.00 |           | \$129,960.00 |

RESOLUTION PP 11-21: APPOINTMENTS

**RESOLVED**, the Board of Education approves the following appointment pending applicants' completion of all required background checks pursuant to the provisions of N.J.S.A. 18A:6-7 et seq., N.J.S.A. 18A:6-4 et seq., and P.L. 2018, c. 5 as applicable:

**PERSONNEL**

**C. Instructional**

| Name               | Nature of Action                                     | PCR               | Deg/ Step     | Salary                                | Location | Date Effective | Date Terminated | Discussion                           |
|--------------------|--|-------------------|---------------|---------------------------------------|----------|----------------|-----------------|--------------------------------------|
| Kristy Ricker      | Approve  | TCH-AD-RSCC-05-05 | MA+60 Step 14 | \$97,489.00 plus \$2,125.00 longevity | ADS      | 9/1/2020       | 6/30/2021       | Horizontal Guide Movement.           |
| Alexandria Hassett | Approve  |                   | MA Step 1     | \$41,578.60                           | ADS      | 9/1/2020       | 6/30/2021       | .7 Grade 2 Special Education Teacher |
| Kristen Nicholas   | Approve pending completion of all district paperwork |                   | MA Step 2     | \$59,898.00                           | ADS      | 9/1/2020       | 6/30/2021       | Special Education Teacher            |



**D. Extended School Year**

| Name               | Nature of Action | Position            | Level | Salary     | Location | Date Effective | Date Terminated | Discussion                   |
|--------------------|------------------|---------------------|-------|------------|----------|----------------|-----------------|------------------------------|
| Jacqueline McClane | Approve          | School Psychologist |       | \$59.63/hr | ADS      | 7/16/2020      | 8/14/2020       | NTE 10 hour Case Management  |
| Jeni Kertesz       | Approve          | LDTC                |       | \$48.44/hr | ADS      | 7/16/2020      | 8/14/2020       | NTE 10 hour Case Management  |
| Karen Stern        | Approve          | School Psychologist |       | \$60.95/hr | RBS      | 7/16/2020      | 8/14/2020       | NTE 10 hours Case Management |

**E. Non-Instructional**

| Name          | Nature of Action | PCR               | Deg/Step | Salary                    | Location | Date Effective            | Date Terminated | Discussion |
|---------------|------------------|-------------------|----------|---------------------------|----------|---------------------------|-----------------|------------|
| Jamie Ferrara | Approve          | AID-RB-SPEC-FL-01 |          | \$1,000.00 degree stipend | RBS      | Retroactively to 9/3/2019 | 6/30/2020       |            |

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES - Jane Tadros, Chair**  
Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 01-21 through CIS 03-21, as described below:**

- CIS 01-21 Homebound/Bedside Instruction\***
- CIS 02-21 Professional Days\***
- CIS 03-21 Fundraisers/Guest Speaker/Activity\***

**Discussion:**

**ROLL CALL:**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

Mrs. L. Grecco - Alt. Bloomingdale Representative

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions CIS 04-21 through CIS 04-21, as described below:

**CIS 04-21 Out of District Placements**

**Discussion:**

**ROLL CALL:**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

RESOLUTION CIS 01-21: HOMEBOUND/BEDSIDE INSTRUCTION\*

**RESOLVED**, the Board of Education approves Home Instruction/Bedside Hours as per Guidance Department, Student Physician, and/or Court Order at a rate of \$42.00 per hour, paid upon submission of timesheets:

| Student ID#/ District  | Grade | Effective Date            | Hours Per Week | End Date  |
|------------------------|-------|---------------------------|----------------|-----------|
| #94312/Butler          | 12    | Retroactively to 7/6/2020 | 10 hr/week     | 8/14/2020 |
| #95662/Bloomingtondale | 11    | Retroactively to 7/6/2020 | 10 hr/week     | 8/14/2020 |

RESOLUTION CIS 02-21: PROFESSIONAL DAYS\*

**RESOLVED**, the Board of Education approves the following professional day(s) for the 2020-2021 school year:

| Date      | Vendor                            | Workshop Title/Presenter       | Cost    | Participants/ Requestor |
|-----------|-----------------------------------|--------------------------------|---------|-------------------------|
| 7/30/2020 | Lifesavers, Inc.<br>Fairfield, NJ | BLS Instructor Recertification | \$65.00 | Tracey Monsko           |

RESOLUTION CIS 03-21: FUNDRAISERS/GUEST SPEAKER/ACTIVITY\*

**RESOLVED**, the Board of Education approves the following fundraisers:

| Club     | Dates of Fundraiser/Guest Speaker/Activity | Event Description |
|----------|--|-------------------|
| Yearbook | Retroactively to July 8, 9 & 10, 2020      | Senior Portraits  |

RESOLUTION CIS 04-21: OUT-OF-DISTRICT PUBLIC PLACEMENT(S)

**RESOLVED**, the Board of Education approves the following out-of-district public placement(s):

| Student ID Number | District | School Attending                         | Dates  | Tuition  | Account               |
|-------------------|----------|--|--|--|-----------------------|
| #94303            | Butler   | Windsor Learning Center<br>Pompton Lakes | REVISED<br>START DATE<br>8/3/2020 -<br>6/30/2021 | REVISED<br>TOTAL<br>TUITION<br>190 days,<br>\$322.00 per diem<br>\$61,180.00 | 11-000-100-566-00-000 |

**FINANCE - Karen Smith, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 01-21 through FIN 12-21, as described below:**

- FIN 01-21 Bills and Claims and Payroll Report\***
- FIN 02-21 Open Purchase Order Reports\***
- FIN 03-21 Transfers\***
- FIN 04-21 Reports of the Secretary and Treasurer\***
- FIN 05-21 Random Canine Searches\***
- FIN 06-21 Memorandum by and Between the State of New Jersey and the Butler Board of Education\***
- FIN 07-21 Bid Award through Educational Data Services, Inc.\***
- FIN 08-21 Security Benefit\***
- FIN 09-21 Proposal for Mechanical Services\***
- FIN 10-21 Guide for Standard Operations Procedure & Internal Controls\***
- FIN 11-21 Schenck Price Smith & King, LLP\***
- FIN 12-21 Approval of Contract for BCBA Home Services\***

**Discussion:****ROLL CALL:**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

L. Grecco - Alt. Bloomingdale Representative

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions FIN 13-21 through FIN 13-21, as described below:

**FIN 13-21 Donation of \$1,036.00 to be used to purchase a Bottle Filling Station Cooler at ADS from Facebook Group called Wheel of Dreams (Butler Moms)**

**Discussion:**

**ROLL CALL:**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

RESOLUTION FIN 01-21: BILLS AND CLAIMS AND PAYROLL REPORT\*

**RESOLVED**, the Board of Education approves the **Bills and Claims and Payroll Report**, as per attached list, in the amount of **\$1,031,522.40** and further move that the following bills drawn on the current account in the total amount of **\$848,569.63** for materials received and/or services rendered, having been duly audited by the business administrator and submitted to the Board, be ratified by the Board.

RESOLUTION FIN 02-21: OPEN PURCHASE ORDER REPORTS\*

**RESOLVED**, the Board of Education authorizes approval of the **Open Purchase Order Reports, as per attached**, in the amount of \$22,616.659.77.

RESOLUTION FIN 03-21: TRANSFERS\*

**RESOLVED**, the Board of Education approves transfers for the month of **June 2020** as presented and on file in the Board Office.

RESOLUTION FIN 04-21: REPORTS OF THE SECRETARY AND TREASURER\*

**RESOLVED**, the Board of Education approves reports of the Secretary and Treasurer for the period ending **June 30, 2020**. Pursuant to N.J.A.C. 6:20-2.13, and 6:20-2A.10 (d) and (e), and as certified by the Board Secretary, the Board certifies that no budgetary line account has been over expended or has obligations or payments which in total exceed the amount appropriated by the Board of Education, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLUTION FIN 05-21: RANDOM CANINE SEARCHES\*

**WHEREAS**, The Butler Board of Education believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to

school: and

**WHEREAS**, The Butler Board of Education, in cooperation with the Morris County Prosecutor’s Office, will conduct suspicionless canine searches at the high school and middle school periodically throughout the 2020-2021 school year; and

**WHEREAS**, these searches will be scheduled in advance and require the approval of the building principal and district superintendent; and

**NOW THEREFORE BE IT RESOLVED**, The Butler Board of Education, in an effort to promote a safe, drug-free environment, authorizes the Butler Borough Police Department to conduct suspicionless canine searches.

RESOLUTION FIN 06-21: MEMORANDUM BY AND BETWEEN THE STATE OF NEW JERSEY AND THE BUTLER BOARD OF EDUCATION.\*

**RESOLVED**, The Board of Education approves the agreement between the State of New Jersey and The Butler Board of Education.

**Whereas**, The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

**Whereas**, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant,

**Whereas**, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM.

RESOLUTION FIN 07-21: BID AWARD THROUGH EDUCATIONAL DATA SERVICES, INC.\*

**RESOLVED**, the Board of Education approves the following purchases of school supplies for the 2020-2021 school year by **bid award through Educational Data Services, Inc.**

| <b>Category</b>             | <b>PO Number</b> | <b>PO Total</b> |
|-----------------------------|------------------|-----------------|
| General Classroom Supplies  | 21-0074-21-0136  | \$13,599.02     |
| Audio Visual Supplies       | 21-0165-20 to    | 1,015.58        |
| Audio Visual Supplies       | 21-0168          | 124.69          |
| Elementary Science Supplies | 21-0178          | 91.39           |
| Family/Consumer Science     | 21-0137-21-0139  | 1,498.92        |
| Fine Art Supplies           | 21-0041-21-0073  | 9,447.56        |
| Health and Trainer Supplies | 21-0169-21-0177  | 3,689.67        |

|                             |                 |          |
|-----------------------------|-----------------|----------|
| Library Supplies            | 21-0140-21-0144 | 432.76   |
| Math Supplies               | 21-0260-21-0261 | 228.39   |
| Office/Computer Supplies    | 21-0011-21-0040 | 8,233.12 |
| Photography Supplies        | 21-0179-21-0180 | 1,836.20 |
| Photography Supplies        | 21-0181         | 254.85   |
| Physical Education Supplies | 21-0001-21-0010 | 2,462.84 |
| Science Supplies            | 21-0145-21-0163 | 2,476.41 |
| Special Needs Supplies      | 21-0250-21-0259 | 382.24   |
| Teaching Aids Supplies      | 21-0182 to      | 2,574.72 |
| Teaching Aids Supplies      | 21-0249         | 1,589.11 |
| Technology Supplies         | 21-0164         | 252.01   |
| World Language Supplies     | 21-0262         | 148.15   |

RESOLUTION FIN 08-21: SECURITY BENEFIT\*

**RESOLVED**, the Board of Education approves Security Benefit as a 403b provider.

RESOLUTION FIN 09-21: PROPOSAL FOR MECHANICAL SERVICES\*

**RESOLVED**, the Board of Education approves Honeywell Building Solutions to provide Flex Mechanical Services for pneumatic and other mechanical HVAC related equipment. Service includes one visit per quarter, for both mechanical and pneumatic technicians. Additionally, the client has four flex visits annually, for mechanical and/or pneumatic technicians. Work is to be performed during normal business hours. Client requested additional and emergency visits are to be invoiced separately and in addition to the quoted amount(s) at Honeywell Preferred customer posted applicable rates. Two automation technician service visits are scheduled to perform work related to the existing automation frontend. Work related parts are provided up to \$5000, annually. The annual quotation total is \$30,998.00.

RESOLUTION FIN 10-21: GUIDE FOR STANDARD OPERATIONS PROCEDURE & INTERNAL CONTROLS\*

**RESOLVED**, the Board of Education approves to adopt the guide for Standard Operations Procedure & Internal Controls.

RESOLUTION FIN 11-21; SCHENCK PRICE SMITH & KING, LLP\*

**RESOLVED**, the Butler Board of Education approves Schenck Price Smith & King, LLP as council for special projects. The rates for all professional services rendered by the Firm’s professionals are as follows:

|                       |                |
|-----------------------|----------------|
| Partners and Counsel  | \$180 per hour |
| Associates            | \$170 per hour |
| Law Clerks/Paralegals | \$100 per hour |

The above rates include all clerical and other overhead costs except as set forth below. All services are billed monthly in an itemized fashion in increments of no less than one-tenth of an hour. Certain expenses and disbursements made by the Firm on the Board’s behalf will be separately itemized and reimbursed by the Board. Examples of such billed expenses, without limitation, include photocopying, messenger services, overnight delivery services, stenographic transcripts, travel-related expenses and court filing fees, all of which shall be charged to the Board at cost. The firm will not bill for travel time.

**RESOLUTION FIN 12-21: APPROVAL OF CONTRACT FOR BCBA HOME SERVICES\***

RESOLVED, the Board of Education approves the following contracts with Dr. Kimberly Vogt-Hurly to provide BCBA services:

| Student ID # | Services                               | Clinic Meetings                   | Fee               | Total      | Date Effective | Date Terminated |
|--------------|--|-----------------------------------|-------------------|------------|----------------|-----------------|
| #77200       | 1 hr/week direct services for 48 weeks | 12 meetings, 1/month, 1.5 hr each | \$120.00 per hour | \$7,920.00 | 7/1/2020       | 6/30/2021       |
| #77113       | 1 hr/week direct services for 48 weeks | 12 meetings, 1/month, 1 hr each   | \$120.00          | \$7,200.00 | 7/1/2020       | 6/30/2021       |

**RESOLUTION FIN 13-21: DONATION OF \$1,036.00 TO PURCHASE A BOTTLE FILLING STATION COOLER AT ADS FROM FACEBOOK GROUP CALLED WHEEL OF DREAMS (BUTLER MOMS)**

RESOLVED, the Board of Education accepts the donation of \$1,036.00 to be used for the Bottle Filling Station Cooler at the Aaron Decker School.

**OPERATIONS - Karen Smith, Chair**

Committee Meeting Report

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motion OPS 01-21 through OPS 04-21, as described below:**

- OPS 01-21 HS/District Facility Use Requests\***
- OPS 02-21 Approval of Gianforcaro Architects for Special Projects\***
- OPS 03-21 Approval of 2020-2021 School Restart and Recovery Plan\***
- OPS 04-21 Approval of Revised-Covid Contingency Planning 2020-2021 School Calendar\***

**Discussion:**

**ROLL CALL:**

J. Ahmuty  
T. Luciani  
J. Tadros

A. Allison  
K. Smith  
M. Thomas

H. Grecco  
J. Tacinelli  
C. Ziegler

L. Grecco - Alt. Bloomingdale Representative

RESOLUTION OPS 01-21: HS/DISTRICT FACILITY USE REQUESTS\*

**RESOLVED**, the Board of Education approves the following application(s) for **use of facilities** for the **2020-2021** school year.

| Date            | Group                  | Event  | Place                 | Classification/<br>App. # | Fee                          |
|-----------------|------------------------|--|-----------------------|---------------------------|------------------------------|
| 7/14/20-7/31/20 | Butler Stars           | Travel Softball  | Smith Field           | SY20/21-2<br>B-1          | None -<br>Addendum<br>needed |
| 8/21/20         | Butler Booster<br>Club | Tastefully British<br>Fundraiser at the<br>Veterans Monument | Veteran’s<br>Monument | Sy20/21-3<br>B-1          | None -<br>Addendum<br>needed |

RESOLUTION OPS 02-21: APPROVAL OF GIANFACARO ARCHITECTS FOR SPECIAL PROJECTS\*

**Resolved**, the Board of Education approves Gianfacaro Architects as architect for special projects focusing on Fields and Facilities.

RESOLUTION OPS 03-21: APPROVAL OF 2020-2021 BUTLER SCHOOL DISTRICT SCHOOL RESTART AND RECOVERY PLAN

**Resolved**, the Board of Education approves the 2020-2021 Butler School District School Restart and Recovery Plan.

RESOLUTION OPS 04-21: APPROVAL OF REVISED - COVID CONTINGENCY PLANNING SCHOOL CALENDAR FOR 2020-2021 SY

**Resolved**, the Board of Education approves the Revised - Covid Contingency Planning School Calendar for 2020-2021 SY.

**UNFINISHED BUSINESS/FOLLOW UP PREVIOUS AGENDA:**

**NEW BUSINESS:**

**PUBLIC PARTICIPATION #2:**



**FOR THE GOOD OF THE ORDER:**

**MOTION TO ENTER CLOSED SESSION (IF NEEDED)**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

BE IT RESOLVED, by the Butler Board of Education on this \_\_\_ day of \_\_\_\_\_, 201\_\_ at \_\_\_\_ PM, as follows:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and;

WHEREAS, the Butler Board of Education is of the opinion that such circumstances exist to discuss Personnel which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

NOW THEREFORE, BE IT RESOLVED that the Butler Board of Education shall enter Executive Session on \_\_\_\_\_ @ \_\_\_\_ PM.

The Board will reconvene in public session at the conclusion of the Executive Session. The information discussed during the Executive Session will be disclosed to the public as soon as it is determined by the Board that the information is no longer confidential.

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

By motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the meeting was called back to public session at \_\_\_\_ PM.

**ADJOURNMENT:**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Butler Board of Education adopt the following resolution:**

RESOLVED, that the Board of Education approves the motion to close the meeting of the Butler Board of Education at \_\_\_\_\_pm.

